

**Ontario College of Social Workers and Social Service Workers
Council Meeting
Vantage Venues, 150 King Street West
16th Floor, Financial 1 Meeting Room
Toronto, ON M5H 1J9
March 1, 2023
9:00 a.m. – 4:00 p.m.
Agenda**

9:00 a.m.	Council Education Session – Transition and Change: Learning from the HRPAs Experience <i>Guest: Claude Balthazard, Registrar and VP Regulation, HRPAs</i>
10:00 a.m.	BREAK
10:15 a.m.	1. Call to Order Land Acknowledgment, Sandie Sidsworth, RSSW Setting the Intention, Guest: Sandra Southwind, RSW
	2. Approval of Agenda
	3. Declaration of Conflict of Interest
10:30 a.m.	4. Approval of Council Minutes & Receipt of Executive Committee Minutes 4.1 Approval of Draft Minutes of December 1, 2022 Council Meeting 4.2 Approval of Draft <i>In Camera</i> Minutes of December 1, 2022 Council Meeting (11:48 a.m. – 11:58 a.m.) 4.3 Approval of Draft Minutes of January 19, 2023 Special Council Meeting 4.4 Approval of Draft Minutes of February 9, 2023 Special Council Meeting 4.5 Receipt of Executive Committee Minutes of November 17, 2022
10:45 a.m.	5. Council Chair’s Report
	6. Registrar’s/Deputy Registrar’s Report
11:00 a.m.	7. Regulatory Decisions 7.1 ASWB entry-to-practice exams - update <i>Guests: Stacey Hardy-Chandler, Chief Executive Officer, ASWB</i> <i>Lavina Harless, Senior Executive Director, Examination Services, ASWB</i> <i>Siu-Ming Kwok, President, CCSWR</i>
11:45 a.m.	8. Financial Statements 8.1 Statement of Financial Position as of January 2023 8.2 Statement of Operations as of January 2023
12:00 p.m.	LUNCH

1:00 p.m.	9. Regulatory Monitoring 9.1 Executive Committee Report 9.2 Complaints Committee Report 9.3 Discipline Committee Report 9.4 Fitness to Practise Committee Report 9.5 Registration Appeals Committee Report
1:15 p.m.	10. Governance Decisions 10.1 2024-2027 Strategic Plan – Update and Next Steps 10.2 Risk Mitigation Strategies for Sexual Abuse 10.3 Government Relations Strategy
1:30 p.m.	11. Governance Decisions 11.1 Review of Risk Management Protocol (3-year review) 11.2 Risk Register
1:45 p.m.	BREAK
2:00 p.m.	11.3 Governance Review/Recommendations – Action List (Priority 3 Recommendations) (refer to chart below)

Agenda Item No.:	Agenda Item:				Page No.:
11.3	Governance Committee's Recommendations/Next Steps re: Recommendation Nos. 1, 3, 7, 10 and 20 (Priority 3 Recommendation), Guest: Sarah Yun, WeirFoulds LLP				
	Memo re: the Governance Committee's Recommendations/Next Steps re: Recommendation Nos. 1, 3, 7, 10 and 20 (Priority 3 Recommendation)				96 - 98
	Governance Committee – Decisions and Recommendations (updated as of February 2023)				99-101
11.3.1	Memo re: Recommendation No. 1 re: Bylaw amendments re: the role of the Executive Committee				102
	Governance Report Rec. No.	Recommendation	Governance Committee Discussion/Recommendation	Materials for Review/Consideration	
	1	The bylaw covering the Executive Committee and any consequent policies should be revised to make clear that it is not intended to duplicate the Council agenda and discussions.	That the Governance Committee recommend that Council approve the proposed amendments to Bylaw No. 21 – Statutory Committees, to make it clear that the role of the Executive Committee is not to duplicate the work of the Council.	Memo re: Recommendation No. 1 re: Bylaw amendments re: the role of the Executive Committee	102
		Matters relevant to Council should only be on the Executive Committee agenda if they must be dealt with between Council meetings.		Draft Bylaw No. 126, amending Bylaw Nos. 1, 21, and 36	107-111
		In those cases, the Executive Committee should make decisions and report those decisions to Council.		Comparison - OCSWSSW - Consolidated Bylaw No. 21 as if Amendments made by Bylaw No. 126 are enacted (proposed revisions for Recommendation No. 1)	213-226
				B-007 – Committee Description – Executive Committee (proposed revisions for Recommendation No. 1)	255-256
11.3.2	Memo re: Recommendation No. 3 re: committees being categorized				103
	3	All committees should be categorized as either decision-making, advisory or consultative and their relationship to Council clearly defined.	That the Governance Committee recommend that Council approve a set of decisions regarding how best to move forward with the implementation of Recommendation No. 3.	Memo re: Recommendation No. 3 re: committees being categorized	103
		All advisory committees and groups should justify their value at an annual review or be discontinued.		Memo re OCSWSSW Term limits and Committees - July 12, 2022	257-260
		New groups should not be established unless their role is directly contributing to the College's Strategic Plan.		<i>*refer to page 260 for Recommendation No. 3</i>	
11.3.3	Memo re: Recommendation No. 7 – Parts 1 and 2 re: review of governance policies and use of Wainberg's Rules				104
	7	There should be a complete review of governance policies with the aim of organizing them by topic, avoiding duplication, reducing their number and	That the Governance Committee recommend that Council approve the use of <i>Call to Order</i> , instead of <i>Wainberg's Rules</i> , including proposed	Memo re: Recommendation No. 7 – Parts 1 and 2 re: review of governance policies	104

		gathering them together into a single governance manual.	amendments to Bylaw No. 1 - General to reflect this change.	and use of Wainberg's Rules	
		This review should include the use of Wainberg's Rules		PDF Call to Order Meeting Rules and Procedures	261-292
				Draft Bylaw No. 126, amending Bylaw Nos. 1, 21, and 36	107-111
				Comparison - OCSWSSW - Consolidated By-law No. 1 as if Amendments made by By-law No. 126 are enacted (proposed revisions for Recommendation No. 7)	154-195
11.3.4	Memo re: Recommendation No. 10 re: eligibility criteria in Bylaw No. 36 – Election Bylaw				105
	10	The Eligibility for Election criteria in the Elections By-law should be revised to include the requirement that professional candidates seeking to stand for election must go through a defined and accountable screening process using a skills matrix with a view to identify the desired skills and competencies that each would bring to Council and to ensuring a collectively skilled Council.	That the Governance Committee recommend that Council approve the proposed amendments to the eligibility for election criteria in the Bylaw No. 36 (Elections) which include the requirement that professional candidates seeking to stand for election must go through a defined and accountable screening process using a skills matrix with a view to identify the desired skills and competencies that each would bring to Council to ensure a collectively skilled Council.	Memo re: Recommendation No. 10 re: eligibility criteria in Bylaw No. 36 – Election Bylaw	105
		The College should share their skills matrix with the Ministry for its consideration when appointing public members.		Draft Bylaw No. 126, amending Bylaw Nos. 1, 21, and 36	107-111
				Comparison - OCSWSSW - Consolidated By-law No. 36 as if Amendments made by By-law No. 126 are enacted (proposed revisions for Recommendation No. 10)	241-254
11.3.5	Memo re: Recommendation No. 20 re: Proposed Amendments to Schedule 1 of Bylaw No. 1 - Code of Conduct and Council and Committees Anti-Violence, Harassment and Discrimination Policy				106
	20	The Council should abandon the use of anonymized feedback surveys at the end of every meeting. They serve no useful purpose and encourage pettiness.	That the Governance Committee recommend that Council approve:	Memo re: Recommendation No. 20 re: Proposed Revisions to the Code of Conduct and draft Council and	106

Council members should review their own practice annually in an identifiable and accountable survey and should discuss the results together and be prepared individually to be responsible for what they have said and for what improvements should be made. Anonymity is not transparency.

- proposed amendments to Schedule 1 of Bylaw No. 1 - Code of Conduct; and
- Council and Committees Anti-Violence, Harassment and Discrimination Policy

Committees Anti-Violence, Harassment and Discrimination Policy

Draft Bylaw No. 126, amending Bylaw Nos. 1, 21, and 36

Proposed amendments to Schedule 1 – of Bylaw No. 1 - Code of Conduct

Council and Committees Anti-Violence, Harassment and Discrimination Policy

107-111

298-302

303-305

Materials for Review/Consideration:

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2. Clean Consolidated Bylaw No. 1 as if amendments made by Bylaw No. 126 were enacted	112-153
2. Comparison of Consolidated Bylaw No. 1 as if amendments made by Bylaw No. 126 were enacted	154-195
3. Clean Consolidated Bylaw No. 21 as if amendments made by Bylaw No. 126 were enacted	196-212
3. Comparison of Consolidated Bylaw No. 21 as if amendments made by Bylaw No. 126 were enacted	213-226
4. Clean Consolidated Bylaw No. 36 as if amendments made by Bylaw No. 126 were enacted	227-240
4. Comparison of Consolidated Bylaw No. 36 as if amendments made by Bylaw No. 126 were enacted	241-254
5. Proposed revisions to Policy B-007: Committee Description – Executive Committee	255-256
6. Memo re OCSWSSW Term limits and Committees - July 12, 2022 <i>*refer to page 260</i>	257-260
7. PDF Call to Order Meeting Rules and Procedures	261-292
8. Clean Schedule 1 of Bylaw No. 1 - Code of Conduct	293-297
8. Proposed amendments to Schedule 1 of Bylaw No. 1 - Code of Conduct	298-302
9. Council and Committees Anti-Violence, Harassment and Discrimination Policy	303-305

3:30 p.m.	12. Governance Monitoring 12.1 Standards of Practice Committee Report 12.2 Election Committee Report 12.3 Nominating Committee Report 12.4 Finance Committee Report 12.5 Governance Committee Report 12.6 Corporations Committee Report 12.7 Titles and Designations Committee Report 12.8 Diversity, Equity and Inclusion Committee Report
	13. Q&A
	14. Meeting Evaluation
4:00 p.m.	Adjournment